

Decision Reference No: 5-2019

(to be completed by Democratic & Members' Services)

**WYCOMBE DISTRICT COUNCIL  
EXECUTIVE DECISION (see summary overleaf)**

From: Elaine Jewell  
To: Councillor Graham Peart

**(Copy to be sent to Democratic & Members' Services by noon Friday for publication on Monday)**

Subject: Community Support Grants – Service Level Agreements (Community Services)

Ward (s) affected: All

Date:

Exempt Information? No

(if Yes, give reasons and public interest assessment)

Key Decision? No

**Comments of Cabinet Member after consideration of any comments or views received after publication (please tick)**

- ◆ I agree to make the proposed decision set out overleaf, (having regard to any comments below)
- ◆ The proposal should be referred to the Cabinet for decision
- ◆ The proposal should be deferred for further discussion/consultation
- ◆ I attach/set out below details of comments I have received
- ◆ I have a personal and prejudicial interest in this matter and therefore cannot comment, the decision should be referred to the leader/deputy leader for consideration
- ◆ I have a personal interest as follows :  
.....  
.....

I confirm that I have been fully advised and have taken account of all relevant factors as set out in the detailed report.

Signed: G. Peart  
Date: 12-06-2019

*[The relevant Officer must forward to Democratic & Members' Services the original signed copy of this sheet, plus the supporting report (plus details of any 'decision with modification' and the reasons for modification). Decisions cannot be implemented until the expiry of 5 clear working days after the date they are published by the Council Secretariat - to allow for possible 'call-in']*.

## SUMMARY OF DECISION MADE

**Subject: Community Support Grants - Service Level Agreements (Community Services)**

**Decision:**

Allocation of award in accordance with the schedule set out below:

Group Name	Project Name	Amount awarded last year	2019/2020 Agreed Funding	2020/2021	Decision	Statutory Power	Corporate Plan Reference
Chiltern Rangers	Chiltern Rangers		£125,000	£125,000	Fund	Section 111 Local Government Act 1972 and/or Section 1 of the Localism Act 2011	Sustainable Community Strategy: Health and Wellbeing
Active In	Active In		£80,000	£80,000	Fund	Section 111 Local Government Act 1972 and/or Section 1 of the Localism Act 2011	Sustainable Community Strategy: Health and Wellbeing

**Reasons for Decision:**

To enter into service level agreements with two organisations operating within the District for the benefit of local residents in line with grant assessments made using the Council's assessment process.

Details of any conflict of interest declared by any Cabinet Member consulted and any dispensation granted by the Standards Committee.

## REASONS FOR DECISION

To provide funding and enter into service level agreements with two organisations operating within the District for the benefit of local residents in line with grant assessments made using the Council's assessment process.

### Executive Summary

1. The Council invited applications for Community Support Grants from community and voluntary groups for 2019/20 on 1st August 2018, in line with the Council's established practice. All the applications received have been assessed through a standard assessment process.
2. The two organisations successfully secured funding for 2019/20 and negotiations have been undertaken to enable service level agreements to be prepared. This Decision enables funding for 2020/21 to be agreed in principle and the agreements to be entered into.

### Policy/Strategic Plan Implications

3. See Community Plan reference.

### Consultation

4. The assessment for each grant includes an analysis of the evidence of need provided by the grant holder.

### Options

5. Not to enter into service level agreements, which would increase uncertainty for the two organisations, which have previously both had multi-year funding agreements in place.

### Corporate Implications

6. The grants will be funded by the Portfolio Revenue Grant budget. Democratic and Legal Services have agreed the Statutory Power which is shown next to each grant.

### 7. Other Implications

Reports have been circulated to the Head of Service and Legal Services for due regard to be taken of the aims of the general equality duty when deciding on grant funding. Due regard has been given to the implications of the Human Rights Act and the Crime and Disorder Reduction Act

### Conclusions

8. Grants and service level agreements have been agreed and will be awarded as set out above.

Author: Barbara Eccleston

Contact: 3424

### Background Papers

All background papers used in preparing the report, together with an official departmental file reference are held in the grant files. The public have a right to inspect background papers for up to 6 years. Heads of Service and Corporate Managers and their staff are responsible for ensuring that records/files are kept

**WYCOMBE DISTRICT COUNCIL**

**DETAILED REPORT IN RESPECT OF AN EXECUTIVE DECISION BY  
CABINET MEMBER OR KEY DECISION TO BE TAKEN BY AN OFFICER**

Portfolio: Community  
Cabinet Member: Cllr. Graham Peart

Officer (if key decision to be taken by officer)

Subject of Report: Community Support Grants – Service Level Agreements (Community)  
Ward(s) Affected: All  
Key Decision? No

Group Name	Project Name	Amount awarded last year	2019/2020 Agreed Funding	2020/2021 Award	Decision	Statutory Power	Corporate Plan Reference
Chiltern Rangers	Chiltern Rangers		£125,000	£125,000	Fund	Section 111 Local Government Act 1972 and/or Section 1 of the Localism Act 2011	Sustainable Community Strategy: Health and Wellbeing
Active In	Active In		£80,000	£80,000	Fund	Section 111 Local Government Act 1972 and/or Section 1 of the Localism Act 2011	Sustainable Community Strategy: Health and Wellbeing

**Does this Decision contain exempt information? No**

If yes, state:

- (i) The Decision is not for publication by virtue of paragraph(s) ..... Of Schedule 12A of the Local Government Act 1972, AND
- (ii) The public interest in disclosure does not outweigh i) above because..... (give reasons to justify why the public interest should not outweigh the paragraph(s) quoted above)

appropriately so that background papers can be easily found for the full 6 year period.

## Checklist of Relevant Considerations for Decision-Making

This checklist applies to all decision - making reports to the Cabinet, any Committee of the Cabinet or Council, any Sub-Committee, reports in support of Individual Cabinet Member decisions and Key Decisions taken by an Officer and Delegated Action Sheets either by an Officer (white sheet) or in consultation with Members (green sheet). Contacts for each checklist item are provided below.

Reports will not be accepted by the Democratic and Member Services Team unless accompanied by a checklist duly completed and signed-off by the appropriate Head of Service.

REPORT TO : Cabinet Member for Community  
 TITLE OF REPORT : Community Support Grants – Service Level Agreements  
 AUTHOR : Elaine Jewell


Have you taken the following into consideration and, where relevant, included them in the Corporate Implications section of the report?	✓
Council's Policy Framework [Is a new or changed statutory policy involved?(if so, it will require a recommendation to full Council)] <b>[Contact: Head of Democratic, Legal &amp; Policy Services]</b>	<input checked="" type="checkbox"/>
Council's Priorities/Sustainable Community/Strategy <b>[Contact: Head of Democratic, Legal &amp; Policy Services]</b>	<input checked="" type="checkbox"/>
Equalities Issues <b>[Disability &amp; Cohesion Officer]</b>	<input type="checkbox"/>
• Equality Impact Assessment (if applicable)	<input checked="" type="checkbox"/>
Human Rights Issues <b>[Contact: Disability &amp; Cohesion Officer]</b>	<input checked="" type="checkbox"/>
Workforce Issues <b>[Contact: Head of Human Resources]</b>	<input checked="" type="checkbox"/>
Risk Assessment <b>[Contact: Risk Management Analyst]</b>	<input checked="" type="checkbox"/>
Community Safety Issues <b>[Contact: Community Safety Manager]</b>	<input checked="" type="checkbox"/>
Environmental, Biodiversity and Sustainability Issues <b>[Contact: Environmental Co-Ordinator]</b>	<input checked="" type="checkbox"/>
Duty to consult and inform <b>[Contact: Head of Democratic, Legal &amp; Policy Services]</b>	<input checked="" type="checkbox"/>
<i>[Information on each of these issues is available on WySpace and an e-learning module is available]</i>	

### CONSULTATION

I confirm that the following officers have been consulted:

- LEGAL      Name: ...Julie Openshaw.....
- FINANCE    Name: ...David Skinner.....
- OTHER      Name: .....

Approved for submission to Democratic & Member Services:

**HEAD OF SERVICE** .....  .....  
 Signature  
 ...Elaine Jewell.....  
 Name [Block Capitals]  
 ... 12 April 2019.....  
 Date