



Council – Supplement 2

Date: 21 February 2019
Time: 6.30 pm
Venue: Council Chamber
District Council Offices, Queen Victoria Road, High Wycombe Bucks

Membership

Chairman: Councillor A R Green
Vice Chairman: Councillor P R Turner

Councillors: Mrs J A Adey, Mrs S Adoh, K Ahmed, Z Ahmed, M C Appleyard, M Asif, D H G Barnes, Ms A Baughan, S Broadbent, Miss S Brown, H Bull, D J Carroll, M Clarke, Mrs L M Clarke OBE, A D Collingwood, M P Davy, C Etholen, R Farmer, R Gaffney, S Graham, G C Hall, M Hanif, M Harris, C B Harriss, M A Hashmi, A E Hill, A Hussain, M Hussain, M Hussain JP, D A Johncock, Mrs G A Jones, M E Knight, D Knights, Mrs J D Langley, A Lee, Mrs W J Mallen, N B Marshall, H L McCarthy, I L McEnnis, R Newman, Ms C J Oliver, B E Pearce, G Peart, S K Raja, R Raja, S Saddique, J A Savage, R J Scott, D A C Shakespeare OBE, N J B Teesdale, Mrs J E Teesdale, A Turner, Ms J D Wassell, D M Watson, C Whitehead, R Wilson, L Wood and Ms K S Wood

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Filming/Recording/Photographing at Meetings – please note that this may take place during the public part of the meeting in accordance with Standing Orders. Notices are displayed within meeting rooms.

Agenda

Item		Page
10	COUNCIL TAX SETTING 2019/20 AND PRESENTATION FROM THE LEADER OF THE COUNCIL (Appendix A) The minutes of the Cabinet meeting held on 4 February 2019 recommend revenue estimates and the district and parish elements of Council tax levels for 2019/20.	1 - 8

Full Council is required to consider the Revenue Estimates and the district and parish elements of Council tax levels for 2019/20 and then to set out the full Council tax.

Details relating to the precept for Bucks County Council, the Thames Valley Police & Crime Commissioner and Bucks and Milton Keynes Fire Authority are awaited. The full report containing these details together with the full Council tax details across the district is therefore to follow.

Members are reminded that they must have regard to the Chief Financial Officer's report when setting the Council tax.

In accordance with Standing Order 16.5 a recorded vote shall take place on decisions relating to the setting of the budget and Council tax.

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| 16 | PERSONNEL & DEVELOPMENT COMMITTEE | 9 - 10 |
| | To receive the minutes of and consider any recommendations from the following meeting: | |
| | <ul style="list-style-type: none">• Special Personnel & Development Committee
18 February 2019 (attached) | |
| 17 | STANDARDS COMMITTEE | 11 - 13 |
| | To receive the minutes of and consider any recommendations from the following meeting: | |
| | <ul style="list-style-type: none">• Standards Committee
19 February 2019 (attached) | |

For further information, please contact Peter Druce - Democratic Services Officer on 01494 421210, committeeservices@wycombe.gov.uk

Council Tax Resolution

1. That it is noted that Cabinet on 17th December 2018 approved the Council Tax Base for the year 2019/20 as detailed below. This was calculated in accordance with the provisions of the Local Authorities (Calculation of Council Tax Base) (England) Regulations 1992.
- a) 69,104.75 being the amount calculated by the Council, in accordance with Regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992, as its Council Tax Base for the year.

Parish	2019-20
Bledlow-cum-Saunderton	1,212.82
Bradenham	233.56
Chepping Wycombe	6,420.82
Downley	1,984.11
Ellesborough	438.95
Fawley (Parish Meeting)	144.42
Great & Little Hampden	165.16
Great & Little Kimble cum Marsh	494.18
Great Marlow	726.67
Hambleden	845.16
Hazlemere	4,015.27
Hedsor (Parish Meeting)	81.73
High Wycombe Town	23,208.46
Hughenden	3,984.07
Ibstone	146.21
Lacey Green	1,247.21
Lane End	1,431.42
Little Marlow	805.07
Longwick-cum-Ilmer	699.61
Marlow Bottom	1,523.22
Marlow Town	6,787.04
Medmenham	523.38
Piddington & Wheeler End	265.88
Princes Risborough	3,713.37
Radnage	385.10
Stokenchurch	1,945.00
Turville	217.92
WestW'- Parish Council	548.08
Wooburn and Bourne End	4,910.86
Total	69,104.75

The amounts calculated by the Council, in accordance with regulation 6 of the Regulations, as the amount of its Council Tax Base for the year for dwellings in those parts of its area to which one or more special items (i.e. Parish precepts) relate, are shown above.

b) That the Council calculates the following amounts for 2019/20 in accordance with Sections 31A, 31B and 34 to 36 of the Local Government Finance Act 1992 (as amended by the Localism Act 2011):

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|---|--|
| a) £92,079,785 being the aggregate expenditure which the Council estimates for the items set out in Section 31A (2) (a) to (f) of the Act (including the General Fund and Parish Precepts). | The estimated gross revenue expenditure (including transfers to reserves) for the General Fund, Special Expenses account, other General Fund revenue reserves and parish precepts. |
| b) £79,577,822 being the aggregate income which the Council estimates for the items set out in Section 31A (3) (a) to (d) of the Act. | The estimated gross revenue income (Including the transfer of the surplus on the collection fund, formula grant and transfers from reserves) for the same funds as mentioned above. |
| c) £12,501,963 as its council tax requirement for the year including Parish Precepts being the amount by which the aggregate expenditure at 2(a) above exceeds the aggregate income at 2(b) above, calculated by the Council, in accordance with Section 31A(4) of the Act. | The net funding requirement for the General Fund and Special Expenses accounts plus the parish precepts issued for the year. |
| d) £180.91 as the basic amount of its Council Tax for the year, being the council tax requirement at 2(c), divided by the Council Tax Base for the year 69,104.75 at 1(a) above, calculated by the Council, in accordance with Section 31B(1) of the Act. | The average Band D tax across the district inclusive of parish precepts and Special expenses but exclusive of Bucks County Council, the Police and Fire authorities. It is not actually charged anywhere in the district but has to be calculated by law as part of the Council Tax setting process. |
| e) £3,035,296 being the aggregate amount of all special items referred to in Section 34(1) of the Act. | The total of parish precepts received for the year and the net Special expenses. |
| f) £136.99 as the basic amount of its Council Tax for dwellings in its area, excluding Parish Precepts, being the amount at 2(d) above less the result given by dividing the amount at 2(e) above by the amount at 1(a) above, calculated by the Council, in accordance with Section 34(2) of the Act. | This is the band D Council Tax for the District Council only. |
| g) The amounts given by adding to the amount at 2(f) above the amounts of the Parish Precepts for the relevant Parish divided in each case by the Council Tax Base for the Parish at 1(b) above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in each Parish is as follows: | |

2019/20 Basic Council Tax £		
Parish / Town Area	Parish	WDC + Parish
Bledlow-cum-Saunderton	15.02	152.01
Bradenham	31.21	168.20
Chepping Wycombe	55.20	192.19
Downley	52.43	189.42
Ellesborough	41.01	178.00
Fawley	-	136.99
Great & Little Hampden	37.24	174.23
Great & Little Kimble cum Marsh	84.01	221.00
Great Marlow	17.52	154.51
Hambleden	37.86	174.85
Hazlemere	72.61	209.60
Hedsor	-	136.99
High Wycombe Town	14.50	151.49
Hughenden	53.12	190.11
Ibstone	47.88	184.87
Lacey Green	20.67	157.66
Lane End	115.27	252.26
Little Marlow	64.94	201.93
Longwick-cum-Ilmer	40.34	177.33
Marlow Bottom	24.95	161.94
Marlow Town	51.24	188.23
Medmenham	42.03	179.02
Piddington & Wheeler End	87.45	224.44
Princes Risborough	101.85	238.84
Radnage	75.39	212.38
Stokenchurch	40.72	177.71
Turville	27.53	164.52
WestW'- Council	92.14	229.13
Wooburn and Bourne End	71.07	208.06

This is the sum of the District Council's Band D tax and the individual Parish/ Town/ Special Expenses Band D taxes for each parish area. Hedsor and Fawley parishes issue nil precepts.

- a) The amounts given by multiplying the basic amounts for each Parish **2(g)** above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

This refers to the following table. It shows the combined Wycombe District Council element of the Council Tax and the Parish/ Town/ Special Expenses element for each band of property in each parish area.

Parish / Town Area	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
	£	£	£	£	£	£	£	£
Bledlow-cum-Saunderton	101.35	118.24	135.12	152.01	185.79	219.57	253.36	304.02
Bradenham	112.13	130.82	149.51	168.20	205.58	242.95	280.34	336.40
Chepping Wycombe	128.13	149.48	170.84	192.19	234.90	277.60	320.32	384.38
Downley	126.28	147.33	168.37	189.42	231.51	273.60	315.70	378.84
Ellesborough	118.66	138.45	158.22	178.00	217.55	257.10	296.67	356.00
Fawley	91.33	106.55	121.77	136.99	167.43	197.87	228.32	273.98
Great & Little Hampden	116.16	135.53	154.89	174.23	212.95	251.67	290.39	348.46
Great & Little Kimble cum Marsh	147.34	171.89	196.45	221.00	270.11	319.22	368.34	442.00
Great Marlow	103.01	120.18	137.34	154.51	188.84	223.18	257.52	309.02
Hambleden	116.57	136.00	155.42	174.85	213.70	252.56	291.42	349.70
Hazlemere	139.74	163.02	186.31	209.60	256.18	302.75	349.34	419.20
Hedsor	91.33	106.55	121.77	136.99	167.43	197.87	228.32	273.98
High Wycombe Town	100.99	117.83	134.66	151.49	185.15	218.81	252.48	302.98
Hughenden	126.74	147.86	168.98	190.11	232.35	274.60	316.85	380.22
Ibstone	123.25	143.79	164.33	184.87	225.95	267.03	308.12	369.74
Lacey Green	105.10	122.62	140.14	157.66	192.69	227.73	262.77	315.32
Lane End	168.18	196.20	224.23	252.26	308.32	364.37	420.44	504.52
Little Marlow	134.62	157.06	179.49	201.93	246.80	291.67	336.55	403.86
Longwick-cum-Ilmer	118.22	137.93	157.63	177.33	216.73	256.14	295.55	354.66
Marlow Bottom	107.97	125.96	143.95	161.94	197.93	233.91	269.90	323.88
Marlow Town	125.49	146.40	167.32	188.23	230.06	271.88	313.72	376.46
Medmenham	119.35	139.24	159.13	179.02	218.80	258.58	298.37	358.04
Piddington & Wheeler End	149.63	174.57	199.50	224.44	274.31	324.19	374.07	448.88
Princes Risborough	159.23	185.77	212.30	238.84	291.91	344.99	398.07	477.68
Radnage	141.59	165.19	188.78	212.38	259.57	306.77	353.97	424.76
Stokenchurch	118.47	138.23	157.96	177.71	217.20	256.69	296.19	355.42
Turville	109.68	127.95	146.23	164.52	201.08	237.63	274.20	329.04
WestW'-Council	152.75	178.22	203.66	229.13	280.04	330.96	381.89	458.26
Wooburn and Bourne End	138.71	161.83	184.94	208.06	254.29	300.53	346.77	416.12

3. That it be noted that for the year 2019/20 the main precepting authorities have stated the following amounts in precepts issued to the Council, in accordance with s40 of the Local Government Finance Act 1992.

	Bucks County Council £	Police & Crime Commissioner for Thames Valley £	Bucks & Milton Keynes Fire Authority £	Total Preceptors £
Band A	886.43	137.52	43.05	1,067.00
Band B	1,034.16	160.44	50.22	1,244.82
Band C	1,181.90	183.36	57.40	1,422.66
Band D	1,329.64	206.28	64.57	1,600.49
Band E	1,625.12	252.12	78.92	1,956.16
Band F	1,920.59	297.96	93.27	2,311.82
Band G	2,216.07	343.80	107.62	2,667.49
Band H	2,659.28	412.56	129.14	3,200.98

4. That, having calculated the aggregate in each case of the amounts of the District's and preceptors requirements, in accordance with s30(2) of the Local Government Finance Act 1992, hereby sets amounts of the council tax for the year 2019/20 for each category of dwelling as follows:

2019/20 Council Tax £			
	WDC & Parishes	Total Preceptors	Total Council Tax
Band A	120.61	1,067.00	1,187.61
Band B	140.71	1,244.82	1,385.53
Band C	160.81	1,422.66	1,583.47
Band D	180.91	1,600.49	1,781.40
Band E	221.11	1,956.16	2,177.27
Band F	261.31	2,311.82	2,573.13
Band G	301.52	2,667.49	2,969.01
Band H	361.82	3,200.98	3,562.80

The council tax for each category of dwelling by parish is as follows:

Parish / Town Area	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
	£	£	£	£	£	£	£	£
Bledlow-cum-Saunderton	1,168.35	1,363.06	1,557.78	1,752.50	2,141.95	2,531.39	2,920.85	3,505.00
Bradenham	1,179.13	1,375.64	1,572.17	1,768.69	2,161.74	2,554.77	2,947.83	3,537.38
Chepping Wycombe	1,195.13	1,394.30	1,593.50	1,792.68	2,191.06	2,589.42	2,987.81	3,585.36
Downley	1,193.28	1,392.15	1,591.03	1,789.91	2,187.67	2,585.42	2,983.19	3,579.82
Ellesborough	1,185.66	1,383.27	1,580.88	1,778.49	2,173.71	2,568.92	2,964.16	3,556.98
Fawley	1,158.33	1,351.37	1,544.43	1,737.48	2,123.59	2,509.69	2,895.81	3,474.96
Great & Little Hampden	1,183.16	1,380.35	1,577.55	1,774.72	2,169.11	2,563.49	2,957.88	3,549.44
Great & Little Kimble cum Marsh	1,214.34	1,416.71	1,619.11	1,821.49	2,226.27	2,631.04	3,035.83	3,642.98
Great Marlow	1,170.01	1,365.00	1,560.00	1,755.00	2,145.00	2,535.00	2,925.01	3,510.00
Hambleton	1,183.57	1,380.82	1,578.08	1,775.34	2,169.86	2,564.38	2,958.91	3,550.68
Hazlemere	1,206.74	1,407.84	1,608.97	1,810.09	2,212.34	2,614.57	3,016.83	3,620.18
Hedsor	1,158.33	1,351.37	1,544.43	1,737.48	2,123.59	2,509.69	2,895.81	3,474.96
High Wycombe Town	1,167.99	1,362.65	1,557.32	1,751.98	2,141.31	2,530.63	2,919.97	3,503.96
Hughenden	1,193.74	1,392.68	1,591.64	1,790.60	2,188.51	2,586.42	2,984.34	3,581.20
Ibstone	1,190.25	1,388.61	1,586.99	1,785.36	2,182.11	2,578.85	2,975.61	3,570.72
Lacey Green	1,172.10	1,367.44	1,562.80	1,758.15	2,148.85	2,539.55	2,930.26	3,516.30
Lane End	1,235.18	1,441.02	1,646.89	1,852.75	2,264.48	2,676.19	3,087.93	3,705.50
Little Marlow	1,201.62	1,401.88	1,602.15	1,802.42	2,202.96	2,603.49	3,004.04	3,604.84
Longwick-cum-Ilmer	1,185.22	1,382.75	1,580.29	1,777.82	2,172.89	2,567.96	2,963.04	3,555.64
Marlow Bottom	1,174.97	1,370.78	1,566.61	1,762.43	2,154.09	2,545.73	2,937.39	3,524.86
Marlow Town	1,192.49	1,391.22	1,589.98	1,788.72	2,186.22	2,583.70	2,981.21	3,577.44
Medmenham	1,186.35	1,384.06	1,581.79	1,779.51	2,174.96	2,570.40	2,965.86	3,559.02
Piddington & Wheeler End	1,216.63	1,419.39	1,622.16	1,824.93	2,230.47	2,636.01	3,041.56	3,649.86
Princes Risborough	1,226.23	1,430.59	1,634.96	1,839.33	2,248.07	2,656.81	3,065.56	3,678.66
Radnage	1,208.59	1,410.01	1,611.44	1,812.87	2,215.73	2,618.59	3,021.46	3,625.74
Stokenchurch	1,185.47	1,383.05	1,580.62	1,778.20	2,173.36	2,568.51	2,963.68	3,556.40
Turville	1,176.68	1,372.77	1,568.89	1,765.01	2,157.24	2,549.45	2,941.69	3,530.02
WestW'-Council	1,219.75	1,423.04	1,626.32	1,829.62	2,236.20	2,642.78	3,049.38	3,659.24
Wooburn and Bourne End	1,205.71	1,406.65	1,607.60	1,808.55	2,210.45	2,612.35	3,014.26	3,617.10

5. Determine that the Council's basic amount of Council Tax for 2019/20 is not excessive, in accordance with principles approved under Section 52ZB of the Local Government Finance Act 1992.

that for an authority such as Wycombe District Council, the relevant basic amount of Council Tax is excessive if the amount for 2019-20 is 3%, or more than 3%, greater than its relevant basic amount of Council Tax for 2018-19; and more than £5 greater than its relevant basic amount of Council Tax for 2018-19. Since this authority is proposing a reduction of £1.58 then the above regulations have no impact for 2019-20.

The Secretary of State for the Ministry of Housing, Communities & Local Government has determined a set of principles which state

Personnel and Development Committee Minutes

Date: 18 February 2019

Time: 6.00 - 6.22 pm

PRESENT: Councillor M Harris (in the Chair)

Councillors M C Appleyard, G C Hall and Mrs W J Mallen,

Apologies for absence were received from Councillors: Mrs S Adoh, S Saddique and Mrs J E Teesdale

OTHER MEMBERS IN ATTENDANCE

Councillor Mrs L M Clarke OBE

18 MINUTES OF THE PREVIOUS MEETING

RESOLVED: that the minutes of the meeting of the Personnel and Development Committee held on 21 November 2018 be confirmed as a true record and signed by the Chairman.

19 DECLARATIONS OF INTEREST

Mr John McMillan declared an interest.

20 EXCLUSION OF PRESS AND PUBLIC

The meeting was asked to resolved that the Press and Public be excluded from the meeting during consideration of the following item as it contained exempt information as defined in Regulation 4(2)(b) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, more particularly:

Information relating to the financial or business affairs of any particular person (including the authority holding that information) (Paragraph 3, Part 2 of Schedule 12A, Local Government Act 1972).

Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority (Paragraph 4, Part 1 of Schedule 12A, Local Government Act 1972).

21 COMPENSATION

Members received and discussed the exempt report on Compensation. Following the discussion, the first bullet point recommendation as outlined in the report was agreed, subject to replacing 'RPI' instead of 'inflation'.

RESOLVED: that the first bullet point option, subject to the above amendment, be agreed.

Chairman

The following officers were in attendance at the meeting:

Liz Hornby - Senior Democratic Services Officer
John McMillan - Head of HR, ICT & Customer Services

Standards Committee Minutes

Date: 19 February 2019

Time: 6.15 - 6.54 pm

PRESENT: Councillor C Etholen (In the Chair)

Councillors: K Ahmed, M Clarke, A Collingwood, A Green and J Savage

Parish Councillors: Mr A Cobden, Mr T Nolan, and Mrs H Stearn

Independent: Mr C Morley

16 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor D Carroll and Mr G Houalla.

17 MINUTES OF PREVIOUS MEETING

RESOLVED: That the minutes of the meeting of the Standards Committee held on 9 October 2018 be confirmed as a true record and signed by the Chairman.

18 DECLARATIONS OF INTEREST

There were no declarations of interest

19 COMMITTEE ON STANDARDS IN PUBLIC LIFE- LOCAL GOVERNMENT ETHICAL STANDARDS STAKEHOLDER CONSULTATION & REPORT

A report was considered which detailed the latest position with regard to the stakeholder consultation process on Local Government Ethical Standards and which requested that the report of the CSPL published on 30 January 2019 be noted.

Members were reminded that the CSPL had published a stakeholder consultation on Local Government Ethical Standards with a response deadline date of 18 May 2018. The review had considered all levels of Local Government in England including town and parish Councils, principal authorities and the Greater London Authority. In response to this detailed representations had been submitted by WDC from the Monitoring Officer in consultation with the Chairman of the Standards Committee. These were attached at (Appendix A) to the report.

Following publication of the CSPL report on 30 January addressed to the Prime Minister, a total of 26 recommendations were made and along with a list of 15 best practice points. The key recommendations and conclusions were summarised at 1.8 of the report. Members were informed that many of the recommendations reflected the views expressed by WDC within its recommendations, whilst others

went further and were capable of being taken on board at the current time. Some however would require a change in the law to become effective.

It was further brought to Members` attention that with the advent of unitary local government in Buckinghamshire, the shadow council would have decisions to make around the development of its Code of Conduct and general standards regime. As such it would need to have regard to the recommendations and best practice points in the development of a code and procedure as part of its Constitution.

In considering the report before them, Members expressed a great deal of concern over one of the published recommendations which stated that Independent persons serving on Standards Committees should have fixed terms of only 2 years with one opportunity to extend for a further 2 years. It was argued that this was an insufficient amount of time for the independent member to become familiar with the policies, processes and procedures in place and that it would fail to provide the benefit of continuity that was required for this role. There was overwhelming consensus amongst Members that the Monitoring Officer should write to the CSPL on behalf of the Committee to request that this recommendation be reconsidered and to request that the term of office should comprise of an initial 5 year period with the ability to extend for a maximum of a further 5 years.

A Parish Councillor also voiced her concern over the need for Parish Councils to adjust over a short period of time to some fundamental changes which were likely to be implemented. As such it was agreed that parish councils would be provided with the summary of the recommendations by the CSPL, along with the best practice points. Furthermore it was agreed that it would be beneficial to write to parishes to ensure that they were following the practices brought about by the 2012 changes to the standards regime, and to highlight that further changes were anticipated in the near future.

RESOLVED: That

- (i) The Monitoring Officer write to the CSPL to request an extension to the fixed term office of the Independent Person to an initial 5 year period followed by a maximum of a further 5 years.
- (ii) Town & Parish Councils be reminded of the publication of the CSPL report, drawing particular attention to the bullet points contained in the Standards Committee report and that there be appropriate consultation with Town and Parish Councils when legislative changes are implemented.

20 QUARTERLY UPDATE ON STANDARDS COMPLAINTS

A report was submitted which provided an overview of complaints received about Member conduct complaint cases since the last meeting held on 9 October 2018. The Monitoring Officer confirmed that 3 new complaints had been made since then each of which had been completed at stage 2 of the process, none having proceeded to investigation. Members were informed that two other separate

potential complainants decided, following advice on the initial sifting process, not to pursue their complaints to the first stage.

The Monitoring Officer stated that overall there continued to be a relatively small number of complaints referred to for investigation which suggested that the need for good standards of behaviour was being taken seriously locally.

RESOLVED: That the report be noted.

Chairman

The following officers were in attendance at the meeting:

Iram Malik - Senior Democratic Services Officer
Julie Openshaw - District Solicitor